

SDH Horsebox Insurance Hirer's proposal Form

HIRER AND DRIVER INFORMATION (ONE FORM PER DRIVER NEEDED)

Hirer's Name

Hirer's Home Address

How long have you resided here? Years Months Do you plan to move in the next 12 months? Y N

Home Telephone Work Telephone Mobile Telephone

Email

Date of Birth

Occupation Job Role/Position: Industry:

Nationality

JOURNEY DETAILS

Dates of Hire (not to exceed 90 days) Date from: Time: Date to: Time to:

Reason for Journey (e.g.
horseshow, vet trip, own box being
repaired etc.)

Where are you travelling to?

If hiring for more than one day, please complete the below questions.

Please state the address where
the horsebox will be parked
overnight:

Select all that apply A third party yard: Your own premises: Parking on the road:

LICENCE INFORMATION - UK LICENCES ISSUED BY DVLA

The DVLA record motoring convictions electronically, we need a Check Code from the DVLA to check your licence details. To obtain your Check Code, please phone the DVLA on 0300 083 0013, or log in to the DVLA's Service here www.gov.uk/view-driving-licence (you'll need your National Insurance No.)

Driving Licence Number

DVLA Check Code

Date Check Code Obtained

LICENCE INFORMATION – ALL LICENCE TYPES

In **all** cases, you must provide evidence of your driving record

Country of Issue of Licence

Period of UK residency in years

Driving Licence categories held

Date(s) Driving Test(s) passed

Driving Licence Number

Have you incurred any motoring convictions or offences in the last FIVE years? Yes No

Have you ever received a driving ban or disqualification in the last FIVE years? Yes No

If yes, did these involve drink/drugs/manslaughter/death/dangerous driving or failure to stop? Yes No

Please complete the below table and provide hire firm with evidence of your endorsements/convictions

Date of offence	What happened?	Conviction code	Penalty points	Fine
				£
				£
				£
				£

DRIVER MEDICAL CONDITIONS/DISABILITIES

Do you have any medical conditions or disabilities that are notifiable to the DVLA?
check here for additional information www.gov.uk/driving-medical-conditions Yes No

If yes, have you notified the DVLA? Yes No

If yes, have you been issued with a licence? Yes No

If yes to any of the above, please provide further details below:

DRIVING INCIDENTS HISTORY

Regardless of the circumstances, outcome or fault; have you had any motoring claims or accidents in the last FIVE years? If yes, please complete the below table.

Yes No

Date	Describe what happened	Cost	Were you deemed to be at fault?	If other drivers fault, were all costs fully recovered?
		£		Yes No
		£		Yes No

Whilst in charge of any motor vehicle (or if you were the last driver of a vehicle) have you had any vehicle thefts in the last FIVE years? If yes, please complete the below table.

Yes No

Date	Describe what happened	Cost
		£
		£

GENERAL QUESTIONS

How often do you drive a motor vehicle in the UK?

How long have you been driving this regularly?

What experience do you have driving a horsebox of the weight you're hiring?

Have you had insurance refused or declined? Y N

Have you ever had insurance cancelled? Y N

Has an insurer ever applied special terms, exclusions or restriction to your motor insurance? Y N

Do you have any non-motoring convictions? Y N

Please use this space to provide any additional information:

IDENTIFICATION PAPERWORK

The following documents **must** be supplied before you hire.

Failure to supply them may result in insurance being invalidated and your hire being cancelled.

We must verify the identity and permanent address of all Hirer/Drivers beyond reasonable doubt. Two items from the following list are required:

- Gas / Water / Electricity Bill
- Council Tax Bill / Statement
- HMRC Tax Code Notice
- Bank Statement
- Credit Card Statement
- Mortgage Statement
- Employment Pay Slip
- Rent Book
- Mobile Phone Contract Statement
- HMRC Self Assessment "Notice to Complete a Tax Return"

The items supplied must:

- be dated less than 90 days old, other than Council Tax bills which may be dated up to 12 months old
- show the hirer's name
- show the hirer's address

Caution - The following documents are **NOT** acceptable :-

- Letters
- Invoices
- Any document that is illegible
- Insurance Documents
- Any document without a date
- Any document that is cropped and not showing a full page

In order to provide this hire, we will need to retain copies of your documents for 12 months. Failure to supply these documents, will result in you not being able to complete the hire.

You will also need to review / sign the terms and conditions of hire and pay the hire fee before the hire may commence.

Please tick here to confirm you have read and understood the above

CHECKLIST

DVLA Licence Holders:

Either DVLA photocard Licence or Pre 1998 (paper only licence)

DVLA Licence summary downloaded from www.gov.uk/view-driving-licence

Other Licences Authorities i.e. issued by an authority other than the UK DVLA

Copy of Driving Licence - Front and Back

Evidence of Licence and convictions record

Address / ID:

Two items from the above list, **must** be dated less than 90 days

Photo ID:

Photocard Licence, or Passport, or Other (e.g. work's ID card):

Hirer:

Terms and Conditions of hire: Signed and returned to hire

firm Hire fee Paid

LICENCE INFORMATION - UK LICENCES ISSUED BY DVLA

1. I declare that the answers given on this form are true to the best of my knowledge and belief and that no information has been withheld. I also agree that if another person has given any information on this form, he or she acted as my agent for this purpose. I hereby consent to any information you may have about me being processed in accordance with current data protection legislation.
2. I note that at my request a copy of this completed form can be supplied to me, provided that the request is made within a period of three months after this form's completion.
3. I note that full policy terms may be supplied to me on request.
4. I undertake that the hired vehicle(s) will only be driven by persons declared to the hire firm and will not be driven by :-
 - a. Persons under the permitted lower age limit as advised to me by the hire firm; nor persons over 75 years of age,
 - b. Persons that have held a UK or EU driving licence for less than two years,
 - c. Persons that have less than two years recent driving experience of a motor vehicle in the United Kingdom,
 - d. Persons that have been convicted of an offence in connection with the driving of a motor vehicle or motorcycle and/or have had their driving licence suspended or endorsed with more than 6 penalty points within 5 years of the date of them driving;

(Parking offences and "Spent" convictions, covered by the Rehabilitation of Offenders Act 1974, may be disregarded).

- e. Persons with a disability or medical condition that must be notified to the DVLA, unless the DVLA have been notified and a current driving licence valid for the vehicle being driven is held
- f. Persons that have had an insurance declined and/or renewal refused and/or any other special terms imposed and/or have had an insurance policy cancelled by an insurer,
- g. Persons who have been involved in more than one fault, or two non-fault motor accidents/thefts/claims in the last three years,
- h. Persons engaged in any of the following occupations or professions:-
 - i. Professional entertainment or theatrics
 - ii. Undergraduates or students age under 25 years
 - iii. Foreign Services personnel born outside of the United Kingdom

If part 4 cannot be complied with the person may not drive and Insurance will be invalidated – upon disclosure advance referral may result in Insurers quoting special terms in order to grant cover – in all cases Insurers reserve the right to decline cover.

5. I agree that Insurers will only provide cover for hirers that have:-
 - fully completed and signed a Millins hirer proposal form immediately prior to the hire, or
 - fully completed and signed a Millins hirer proposal form within 12 months of the date of the hire AND completed a repeat hire slip form immediately prior to the hire
6. I agree that Insurers will only provide cover for :-
 - Social, domestic and pleasure purposes and the business of the driver or hirer (excluding the carriage of passengers for hire and reward).
 - Carriage of Goods for Hire & Reward is excluded – unless the hire firm have authorised such use AND the Certificate of Insurance permits so. The only type of goods that may be carried for Hire & Reward are Horses
 - Only horses and ancillary equestrian equipment may be carried
 - Carriage of goods of an explosive, dangerous or hazardous nature is excluded
 - Private Hire is excluded

Please tick here to confirm you have read and understood the above

Please return this form to the hire firm

Print
Name

Sign

Date completed

Millins Insurance Brokers is a trading name of David Roberts & Partners (Insurance Brokers) Ltd, who are authorised and regulated by the Financial